



BELKNAP COUNTY COMMISSIONERS
34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

John H. Thomas
Chairman
Belmont

Edward D. Philpot
Vice-Chairman
Laconia

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes May 15, 2013

Commissioner Thomas called the Belknap County Commissioners meeting to order at 7:30 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

Calendar items: Reviewed. Reminder that the Supplemental Appropriation hearing with the Delegation is taking place on Tuesday, May 21st at 6:00 PM.

Approval of minutes: M/Nedeau, S/Thomas to adopt the 05/01/13 minutes as written. Commissioner Philpot abstained from the vote because he was absent at that meeting. Majority rules. **Motion carries.**

Correspondence: Administrator Shackett gave the Commissioners a copy of the request for payment from Walter Mitchell of the Mitchell Municipal Group. Commissioner Philpot reiterated that the Board was clear and upfront that they had already hired an attorney (Atty. Fitzgerald) for the delegation; it was Chair Worsman who proceeded to retain the Mitchell group. It is unfortunate that Walter Mitchell provided legal counsel in good faith of services to someone he thought he was authorized to do so. Commissioners handle the lawsuits for the county and it has never been handled like this before. Commissioners stated that whoever signed the fee agreement with the Attorney is responsible for payment.

Administrators report: Ms. Shackett reported that the CPM program (sponsored by the State of NH for municipal employees) had its final class yesterday. She will graduate from the program in June. Ms. Shackett thanked the Commissioners for this opportunity. Administrator Shackett spoke to Probation and Parole regarding our courthouse space. They are in a lease in their current location thru October 2014. Our courthouse space is ideal for them. Ms. Shackett asked the Board if they would give consideration to having them in occupy the space at the courthouse now. She will check on liability, etc., but perhaps they could pay utilities etc. for now. Commissioner Nedeau wants to know more about any liabilities and if there are none, would like a clean lease agreement with the State of NH. Commissioners instructed Administrator Shackett to move forward and to require this in writing from the State. As part of the employee

recognition program that has been instituted via an “above and beyond” program, Administrator Shackett has the first recognition to bring to the Board. Sandra Morley who works in the Nursing Home dietary dept. has been recognized by her co-workers and supervisor for going above and beyond. Ms. Morley shows exemplary behavior and is recognized by the Board. Commissioners commended Ms. Morley and will sign a certificate to be put in the employee’s file. Good job! In the spirit of good morale, the Commissioners have two red sox tickets were donated for one lucky employee. Commissioner Thomas picked (out of hat of employee’s names) Teresa Banfill as the lucky winner of 2 red sox tickets. Congratulations.

Parking spaces at courthouse: It was brought to the Commissioners attention that there are assigned parking spaces at the courthouse. Commissioners are concerned about this. There are 7 reserved spaces (2 in probate and 5 in deeds). More handicapped parking is needed at the courthouse. Commissioners asked Administrator Shackett to call and find out in there are any medical needs for having these. If so, we will accommodate. If not, the signs will be removed and there will be no reserved parking moving forward.

Committee reports: Commissioner Thomas stated that Peter Ellis is still asking the Commissioners to sign their MOU. The Economic Development Council has started a main street loan program which helps aid seasonal businesses. It has been well received. Commissioner Nedeau stated that the Airport Authority will hold its open house on June 8th. In addition, helicopters will start doing business out of the airport.

Nonpublic session: M/Philpot, S/Nedeau to enter into nonpublic session pursuant to RSA 91-A: 3, II, (a) and (e). Commissioner Thomas called the roll: Philpot – Y, Nedeau – Y, Thomas – Y. Commissioners were in non-public session at 8:20 AM.

M/Nedeau S/Philpot to conclude nonpublic session at 8:34 AM. Commissioner Thomas called the roll: Philpot – Y, Nedeau – Y, Thomas – Y. No action was taken.

Adjourn: M/Philpot, S/Nedeau to adjourn at 8:35 AM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant